

COMMISSIONERS:  
REBECCA HUNTER  
DAVID W. NORTON  
KENNETH W. RICH



GENERAL MANAGER  
GREGORY K. BUTLER

**PAYMENT EXTENSION AGREEMENT**

**Customer Name:** \_\_\_\_\_ **Account No:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Drivers Lic. No:** \_\_\_\_\_  
**Customer Number:** \_\_\_\_\_ (office use only)  
**Service Address:** \_\_\_\_\_ **Unit #** \_\_\_\_\_

This contract is made between the Customer and the **HIXSON UTILITY DISTRICT** (referred to as "Company"). The Company is currently or has previously furnished water service to me or for my benefit at the service address listed above.

I agree that I owe the company a total of \_\_\_\_\_ as of today \_\_\_\_\_. I need to pay this amount over a period of time and I promise to pay \$0.00 now and the remaining balance in accordance with the following schedule:

Due Date	Agreed Payments	Amount
_____		_____

I know that it is essential that I make every payment on time, that is, when it is due. The Company is allowing me to pay this debt in installments in return for my promise to make each payment when it is due. If I do not make a payment when it is due, then I am obligated to pay the entire balance immediately. The Company has the authority to cut off my water service if I do not make each payment when it is due or if I do not pay my future water bills when due. If I do not pay when due, I understand the Company will turn this agreement over to a collection agency or attorney for collection; and I agree to pay collection costs and reasonable attorney fees.

I have read this agreement, or someone has read it to me. I understand this agreement, and I have been given a copy of it.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Customer Service Representative:** \_\_\_\_\_

Please download and complete the form (all fields in **RED**). This can be emailed to [customerservice@hixsonutility.com](mailto:customerservice@hixsonutility.com). Hixson Utility District staff will complete the form with the amount owed and the final due date. Should payment in full not be received by the final due date, a delinquency fee of \$35.00 will be added to the account. Additionally, the water services at this service address will be suspended until payment in full is received.

Payment arrangements are not offered on irrigation accounts or commercial accounts.

**This payment arrangement will not be valid until a confirmation email has been sent. Three payment arrangements are allowed per 12 month period per customer.**