DOCUMENT 001116 - INVITATION TO BID

1.1 PROJECT INFORMATION

A. Notice to Bidders: Prequalified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.

B. Project Identification:
   1. New Facility, Hixson Utility District
      7421 Hixson Pike
      Hixson, TN 37343

C. Architect: Randall Taylor. Phone: 423-265-3272. E-mail: randall@neuhofftaylor.com

D. Project Description: Project consists of the construction of a free standing single story office facility with an out building. Site work is included.

E. Construction Contract: Bids will be received for the following Work:

   1. General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:

   1. Bid Date: Tuesday, April 7, 2026.
   2. Bid Time: 3:00 p.m., local time.
   3. Location: Hixson Utility District
      5201 Hixson Pike
      Hixson, TN 37343

B. Bids will be publicly opened.

1.3 BID SECURITY

A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.4 MANDATORY PREBID CONFERENCE

A. A Mandatory Prebid Conference for all bidders will be held on March 24, 2026 at 10:00 am at the current offices of Hixson Utility District (5201 Hixson Pike). Prospective bidders are required to visit the new building site prior to the date the bids are due at their convenience.

1.5 DOCUMENTS

A. Online Procurement and Contracting Documents: The Bid Package will be e-mailed to all bidders. Printing documents will be at the bidders' expense. Printing costs are not refundable.

1.6 BIDDER'S QUALIFICATIONS

A. Bidders must register with the Neuhoff Taylor Architects.

B. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

END OF DOCUMENT 001116